



OFFICE OF THE
STATE AUDITOR

May 15, 2017

To the Board of Directors
Military Installation Development Authority
450 Simmons Way, Suite 400
Kaysville, Utah 84037-0112
ATTN: Stuart Adams, Chair

Dear Board Members:

We have performed the procedures described below for the Military Installation Development Authority's (MIDA's) credit card activity between October 2016 and January 2017 to determine whether MIDA implemented recommendations issued in our "Review of Credit Card Internal Controls – Report No. MAO-16-OA1" dated September 7, 2016. We commend MIDA for fully implementing corrective actions based on our recommendations.

1. We reviewed the credit card policies established by the MIDA effective October 2016.
2. We discussed with respective board members their procedures for reviewing credit card receipts, original statements, and card activity in general.

Based on our procedures, the current status of previously-reported recommendations are:

Finding #1, Inadequate Internal Control over Credit Cards

- *Establish Formal Written Policies and Procedures Over Credit Cards Purchases:* Fully Implemented.
- *Have a board member perform a detailed Review and Approval of all Credit Card Purchases and Reconcile Original Receipts to Original Statements:* Fully Implemented.

Finding #2, Increased Risk by Using Credit Cards Instead of Purchase Cards

- *Consider Replacing Credit Cards with Purchase Cards:* The Board considered switching to purchase cards and determined it more effective for MIDA to continue use of credit cards.

Our procedures were more limited than would be necessary to express an audit opinion on compliance or on the effectiveness of MIDA's internal control or any part thereof. Accordingly, we do not express such opinions. Alternatively, we have identified the procedures we performed and the findings resulting from those procedures. Had we performed additional procedures or

had we made an audit of the effectiveness of MIDA's internal control, other matters might have come to our attention that would have been reported to you.

We appreciate the courtesy and assistance extended to us by MIDA's personnel during the course of the engagement, and we look forward to a continuing professional relationship. If you have any questions, please contact me.

Sincerely,



Hollie Andrus, CPA, Audit Director
Office of the State Auditor